

UNITED STATES ARMY GARRISON ALASKA (USAGAK)
COMMITTEE CHARTER

1. Name of Committee: USAGAK Army Well-Being Steering Committee (WBSC).
2. Date Established: The WBSC was officially established on April 2003.
3. Category, Type, and Date to be Terminated: The WBSC is a USAGAK decision making body operating continuously IAW the USAGAK Army Well-Being MOI dated March 2003 and Chapter 4, AR 15-1, Committee Management.
4. Purpose: The WBSC is responsible to the USAGAK Commander for:
 - a. Providing strategic oversight of a holistic Well-Being process and identifying required policies for Army Staff development and USAGAK Commander approval necessary to achieve the Army's Well-Being End-State.
 - b. The WBSC is responsible to the USAGAK's and USARAK's Senior Leadership for recommending major management strategies, policies, plans, and programs pertaining to the Well-Being of all constituent groups, to include:
 - (1) Ensuring the integration and synchronization of the goals, strategies, and objectives of Well-Being related programs and functions.
 - (2) Ensuring the establishment, modification, and validation of standards for all Well-Being related programs.
 - (3) Monitoring and reporting on the progress of implementation plans and the status of performance measures for Well-Being related programs and functions.
 - (4) Monitoring the impact of Well-Being on Army Readiness and establishing direction to improve Army Readiness through Well-Being related programs.
 - (5) Ensuring that the prioritization and allocation of Well-Being resources is based upon established, validated requirements and risk management strategies.
 - (6) Identifying resource actions necessary to support Army Well-Being.
 - (7) Validating Well-Being marketing strategies for both internal and external audiences.

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(8) Ensuring the Well-Being process is fully integrated into and synchronized with other related processes such as transformation, budget, manpower, mobilization/deployment, etc.

5. Direction and Control:

a. The USAGAK Commander, with the assistance of the USAGAK Well-Being Coordinator, has primary responsibility for developing and promulgating policy and establishing objectives, guidance, and procedures for the integration of Army Well-Being related programs. The aim of such integration is to maximize efficiency and effectiveness in the achievement of the Army's Well-Being Strategic Goals and End-State.

b. The Fort Richardson and Fort Wainwright Garrison Commanders, working with their respective Well-Being Action Council (WBAC) and the USAGAK Well-Being Coordinator, have primary responsibility for developing and promulgating policy pursuant to the USAGAK Commander's approval. The Installations Garrison Commanders are responsible for establishing objectives, guidance, and procedures for the management and operation of the individual Well-Being related programs.

6. Authority:

a. The Vice Chief of Staff of the Army approved the concept for the WBSC on 9 February 2001 and formally directed implementation by approving the Army Well-Being Campaign Plan on 28 August 2001.

b. Responsibilities for integrating Army Well-Being are outlined in paragraph 20, General Order #3, To be published.

c. Responsibilities associated with the WBSC are included in AR 600-20, Command Policies, (To be published) and AR 10-5, Headquarters, Department of the Army Organization and Functions, To be published.

7. Administrative Support and Staff Arrangements: The USAGAK Well-Being Coordinator is action officer for the WBSC and is responsible for scheduling its meetings and providing administrative support.

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8. Composition:

Voting Members:

USAGAK Commander	Deputy USAGAK Commander
USAGAK CSM	Chaplain Representative
MEDDAC Commander	FRA Garrison Commander
FRA SGM	FWA Garrison Commander
FWA SGM	USARAK Safety Director
203 PSB BN Commander	CPOC Director
USAGAK DCA	DRM Director
DENTAC Commander	USAGAK Well-Being Coordinator

9. Committee Level and Other Data:

a. WBSC Proceedings:

(1) The USAGAK Commander, will serve as Chairperson of the WBSC. In his/her absence, the Deputy USAGAK Commander will assume the Chairperson's duties.

(2) The quorum required to conduct WBSC business will be 11 members.

(3) A board member who is unable to attend a scheduled meeting may send an appropriate representative, or delegate his or her vote to another member (the delegated vote will not be counted for purposes of determining whether a quorum is present). The delegation of a member's vote to another member (other than the appointed representative) must be communicated by the absentee member to the Well-Being Coordinator prior to the WBSC meeting.

(4) The WBSC will generally convene at least quarterly and may convene at other times at the discretion of the Chairperson.

b. Standing Committees:

(1) Each Post will have a Well-Being Action Council (WBAC) to operate under the direction of the local Garrison Commander with the assistance of the USAGAK WB Coordinator.

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(2) Standing committees will be formed as necessary under the purview of the WBSC to provide advice and recommendations on specific functional Well-Being issues. If established, a policy memorandum outlining the purpose, term, membership, and responsibilities must be drafted and approved by the members of the WBSC.

(3) With WBSC approval, additional ad hoc committees may be formed for short-term projects or studies. A policy memorandum is not required for ad hoc committees, which may operate under the verbal authority of the WBSC Chairperson.

10. Correspondence: Official communications to the WBSC may be addressed to the USAGAK Well-Being office.

11. Date Charter Filed: 27 October 2003.

//ORIGINAL SIGNED//

DONNA G. BOLTZ
COL, MP
Commander, US Army Garrison Alaska